

IFFA MEMBERSHIP AGREEMENT

As a member in good standing of IFFA, we fully subscribe to these business ethics and standards regarding dealings with IFFA and IFFA members:

- 1.** To support fellow members to the fullest extent possible.
- 2.** To use standard operating and security procedures between each other, and when possible to use a mutually agreed upon contract, and/or by means of an agreement with written confirmation.
- 3.** To pay all monies quoted and Invoiced in the same currency due to or between members within the agreed period and the sending agent is liable for all bank charges unless agreed otherwise.
- 4.** I acknowledge the destination Agent is responsible for the protection and remittance of all freight collect charges. Granting of credit to a Consignee is solely at the risk of the Destination Agent, unless agreed otherwise.
- 5.** I acknowledge and agree that my company registered with a IFFA network is responsible for all branch offices, both financially and ethically, whether said branch office is or is not a member of IFFA.
- 6.** To be active in sales endeavors for mutual growth.
- 7.** To respect other members' existing customer bases and confidential business data and to refrain from back-selling.
- 8.** To provide bona fide sales leads when possible.
- 9.** To be properly staffed for the highest level of service and not engage or participate in activities that we know or should have known that the movement, contents, or other aspects of the transaction were illegal, by either the importing, exporting or transiting countries laws.
- 10.** To operate in accordance with all stated shipping advice in writing and/or comply with any written agreements/contracts existing between my company and another member.
- 11.** To promptly respond to all communications (within 24 hours) and quote rates with full detail in writing in a timely manner.
- 12.** To share profits according to prior agreement and/or written agency contracts or agreements with another member. For any additional unforeseen charges, Storage, Demurrage, Fines etc. at cost along with official invoice/receipt.
- 13.** To honor and reimburse any funds/disbursements paid out on my instruction by a fellow member.
- 14.** To acknowledge it is my responsibility to inform IFFA of any delinquencies and report any dispute, financial or otherwise, involving another IFFA member.
- 15.** To permit the IFFA administration to participate in dispute resolution and the dispute resolution process by providing documented proof of facts in any such dispute.
- 16.** To acknowledge it is my responsibility to keep IFFA informed promptly of any changes to my company's name, staff, contact details, and other information as required.





Independent
Freight
Forwarders
Alliance

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We understand that we may leave IFFAA at any time. **No fees will be refunded, in whole or in part.** I further understand that these terms and conditions are subject to updates, changes, and/or amendments. Notification of any such changes will be done via the IFFA bulletin, and updates posted on the IFFA website.

Note: If any member been caught using this network to form their own network. Their membership will terminated immediately

I have read and understand the above terms and conditions and agree to abide by them.

Signature: _____ Date: _____

Print Name: _____ Title: _____

Company: _____